

# AHKWESAHSNE MOHAWK BOARD OF EDUCATION

P.O. Box 819, Cornwall, Ontario K6H 5T7  
169 International Road, Akwesasne, Ontario K6H 5R7  
(613) 933-0409

## SHÉ:KON / WELCOME SUPPLY TEACHER (AIDE)

Thank you for your interest in supply teaching with the Ahkwesahsne Mohawk Board of Education. I have attached an Application for Employment form for you to complete. We require a clear criminal reference check. If you are a certified teacher please include a copy of your documentation. Return all to the Ahkwesahsne Mohawk Board of Education office physically located on Cornwall Island behind the Peace Tree Trade Center. You may also fax the documentation to (613) 933-9262 or you may email to [cethompson@akwesasne.ca](mailto:cethompson@akwesasne.ca). On your application please stipulate whether you have a preference in Grades and we will try to accommodate you as much as possible.

## BACKGROUND

The Ahkwesahsne Mohawk Board of Education has three schools: the *Ahkwesahsne Mohawk School* is situated on Cornwall Island and has students from Head Start, K4, K5 and Grades 3,4,5,6; *Kanatakon School* is located in the Village of St. Regis with students from Head Start, K4, K5 and Grades 7 and 8; the *Tsi Snaihne School* is situated in Tsi Snaihne and has students from Head Start, K4, K5, Grades 1 and 2 as well as an immersion Skahwatsira Program (Kaniienkeha language) for Grades K4 to Grade 4.

## TOLL CHARGES

Our supply teachers are allowed to pass through the Toll Booth without paying toll. Arrangements will be made with the toll attendants and you must advise them that you are working as a supply teacher and you will be allowed to proceed.

## SCHOOL HOURS

Please arrive at the school for 8:00 a.m. Dismissal times vary.

## DIRECTIONS TO SCHOOLS

**A**hkwesahsne Mohawk School is on Cornwall Island. After passing through the Toll Booth you continue south to the crossroads. At the crossroads you will see the Canadian Customs ahead of you [the Seaway International Bridge to the United States of America is behind that], on the left is a little store Jocks hidden behind some shrubbery, on the right is residential. At the crossroads you take a right up a little hill you will see a winding road on the right. Take the winding road up another little hill you will see on the left a clinic and right across on the right is the school. Park in the parking lot and proceed into the school.

**K**anatakon School. After the Toll Booth you proceed over the Seaway International Bridge to the American Customs. Please ensure that you have proper documentation in order to proceed through the border. Advise them that you are a supply teacher on your way to Kanatakon School. Continue around the circle and proceed towards the 'Casino'. Stay on Route 37, you will go by

several gas stations – Twin Leaf, Kanienkeha, Chiefs, Bears Den. You will come to another crossroads with overhead traffic lights. On the right is a Church, kitty corner is the Human Resources building for the Casino. Turn left at this light. Follow this road and you will notice that it comes to a ‘Y’. Go left at the ‘Y’ and take the first road to your left. You will see the Kanatakon School to the left.

**T**si Snaihne School. After the Toll Booth you proceed over the Seaway International Bridge to the American Customs. Please ensure that you have proper documentation in order to proceed through the border. Advise them that you are a supply teacher on your way to Tsi Snaihne School. Continue around the circle and proceed towards the ‘Casino’. Stay on Route 37, you will go by several gas stations – Twin Leaf, Kanienkeha, Chiefs, Bears Den. You will come to another crossroads on the right is a Church, kitty corner is the Human Resources building for the Casino. Go past this crossroads up to #9 Gas Station on the hill to the left. Turn on the road parallel to this gas station. Continue on this road, turn left at River Road and follow this road along the river’s edge. Follow this winding road until you see the School Road, it will be on the right – take that road going south and follow it, after the curve you will see the Day Care on the right, the building right before this is the Tsi Snaihne School.

## CONTACT INFORMATION

<b>Ahkwesahsne Mohawk Board of Education</b>	<b>(613) 933-0409</b>
Director:	Barry M. Montour
<b>Ahkwesahsne Mohawk School</b>	<b>(613) 932-3366</b>
Principal:	Lynda Brown
Secretary:	Char Cook
<b>Kanatakon School</b>	<b>(613) 575-2323</b>
Principal:	Lynn McCarthy
Secretary:	Jill Morgan
<b>Tsi Snaihne School</b>	<b>(613) 575-2291</b>
Principal:	Donna Lahache
Secretary:	Elaine Thompson

## IN CASE OF ILLNESS

In case you become ill on the morning of your scheduled supply teaching day, please call the sick teacher cell phone (613) 551-7331 between 6:00 a.m. and 6:30 a.m. We will need the name of the school you were scheduled to work at as well as the teacher’s name you were to replace. We will schedule another supply teacher in your place.

## CALLING TIMES

Operators will call supply teachers from 6:00 a.m. to 6:30 a.m. when needed. Please be ready to answer. You will be given the school name as well as the name of the teacher you will be replacing.

## RATES OF PAY (2008/2009)

Teacher’s Assistant or Tutor Escort	Level I	\$79.16/day
Uncertified Teacher	Level II	\$101.78/day
Mohawk Language Uncertified	Level III	\$109.69/day
Certified teacher	Level IV	\$128.92/day

## **APPROPRIATE DRESS**

Dress must be appropriate and professional at all times in order to reflect the community expectations. Dress down Friday on a pay week cycle is acceptable with a loonie donation to a charity cause, payable in each school's staffroom.

## **SMOKING POLICY**

A no smoking policy is implemented on all property under the jurisdiction and control of the Board.

## **REMOVAL FROM LIST**

Please advise in the event that you obtain full time employment in order that your name can be removed from the list. A Record of Employment will be issued.

*We hope that you will enjoy your supply teaching experience here at the  
AHKWESAHSNE MOHAWK BOARD OF EDUCATION*