



**JOB POSTING  
HOUSEKEEPER  
PART-TIME INDEFINITE HIRE  
SAHATIAHARA'NE DETOX CENTER  
DEPARTMENT OF HEALTH**

**SALARY LEVEL: PAY BAND 2 \$48,126.87 - \$71,239.53**

**DEADLINE TO APPLY: JULY 4, 2024, BY 4 PM**

**SUMMARY OF RESPONSIBILITIES:**

Under the supervision of the Program Manager, the incumbent is responsible for cleaning, organizing and maintaining an infectious controlled environment for staff and clients of the program. Also responsible for the replenishment of household and cleaning supplies.

**QUALIFICATIONS:**

- High School or equivalent;
- One (1) year demonstrated work experience to include: cleaning processes, understanding of chemical use and hazards, the use of commercial equipment and cleaning tools;

All interested applicants **MUST** submit all of the following documents:

1. a cover letter,
2. resume,
3. copies of all relevant certificates/diplomas,
4. status card (if applicable) and
5. three references submitted on Consent to Release Reference Check form, which can be found on the Akwesasne.ca website under Employment.

Applicants must clearly outline that they meet the qualification requirements on their resume. Native preference in hiring. A criminal record check is mandatory before start of employment. As a requirement of employment, all applicants must have a Canadian Social Insurance number. An eligibility list will be created for one year. We thank all applicants for their interest, however, only qualified candidates invited for an interview will be contacted. MCA reserves the right to retract, postpone, or revise employment opportunities at any time.

**Submit application packages using one of the following methods (email preferred):**

**E-mail: [jobs@akwesasne.ca](mailto:jobs@akwesasne.ca)**

**Mail: MCA Staffing Officer, PO Box 90, Akwesasne, Quebec H0M 1A0**

**Drop Off: 10 Akwesasne St, Administration Building #3, Akwesasne, Quebec H0M 1A0**