



**JOB POSTING
WASTE COORDINATOR
FULL-TIME INDEFINITE HIRE
ENVIRONMENT**

DEPARTMENT OF INFRASTRUCTURE, HOUSING AND ENVIRONMENT

SALARY LEVEL: PAY BAND 6 \$65,476.08 - \$96,920.59 ANNUALLY

DEADLINE TO APPLY: NOVEMBER 25, 2024, BY 4:00PM

SUMMARY OF RESPONSIBILITIES:

Under the supervision of the Program Manager, the incumbent is responsible for supporting the Mohawk Council of Akwesasne – Environment Program. Inherent in this position is aiding in the improvement of waste related services provided to the community. The incumbent will be the primary contact for the community in relation to waste removal, information and related services. Additionally, they will champion the creation, organization, improvement and coordination of a waste management plan through serving as liaison and educator with partnerships and community members.

QUALIFICATIONS:

- University degree in Environmental Science, Public Administration, Native Studies, Business Administration or related discipline;

OR

- 2-Year diploma in Environmental Sciences, Administration, Business Administration, Communications, Legal Studies and 2 years of relevant Public Services Experience.

All interested applicants **MUST** submit all of the following documents:

1. a cover letter,
2. resume,
3. copies of all relevant certificates/diplomas,
4. Certificate of Indian status (if applicable) and
5. three references submitted on Consent to Release Reference Check form, which can be found on the Akwesasne.ca website under Employment.

Applicants must clearly outline that they meet the qualification requirements on their resume. Native preference in hiring. A criminal record check is mandatory before start of employment.

As a requirement of employment, all applicants must have a Canadian Social Insurance number. An eligibility list will be created for one year. We thank all applicants for their interest, however, only qualified candidates invited for an interview will be contacted. MCA reserves the right to retract, postpone, or revise employment opportunities at any time.

Submit application packages using one of the following methods (email preferred):

E-mail: jobs@akwesasne.ca

Mail: MCA Staffing Officer, PO Box 90, Akwesasne, Quebec H0M 1A0

Drop Off: 10 Akwesasne St, Administration Building #3, Akwesasne, Quebec H0M 1A0